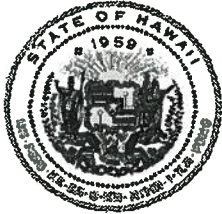


JULY 30, 2013

OAHU DISTRICT,  
MAINTENANCE

HAR-OM 3514.14



**STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT**

13 AUG -5 A10:26

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DEPARTMENT OF TRANSPORTATION, HARBORS  
*Name of Requesting Department*

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 27-Jun-13	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
---	--

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.  
On June 27, 2013, approximately 11:30 am. an illicit discharge of oil/grease was found in the sewer lift station wet well at Pier 38 fishing village. The sewer lift station pumps were shut down so no oil/grease will be discharged into the City & County of Honolulu's sewer system. This illicit discharge of oil/grease needs to be removed from the wet well before the sewer pumps can be turned back on. It is a violation to knowingly pump oil/grease into the City & County sewer system. This is a HEALTH & SAFETY ISSUE due to all of the tenants and public restroom at Pier 38 that flow into this sewer pump station. The businesses will have to be closed due to HEALTH, SAFETY AND WELFARE for the public and their employees.

4. Vendor/Contractor/Service Provider Name: Pacific Commercial Services, LLC	5. Amount of Request: \$ 14,285.33
---	---------------------------------------

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.  
EMERGENCY hire of a contractor to remove the illicit discharge of oil/grease into the sewer wet well system and dispose of its contents in accordance with Federal, State and local City & County rules and regulations. The source of this illicit discharge is still under investigation.

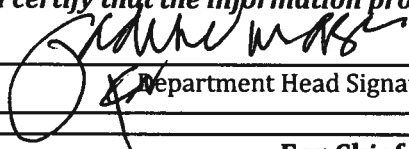
7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.  
This was a EMERGENCY and Pacific Commercial Services was the first contractor to respond. Penco did not respond to our call.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Jon Mckee	Harbors/Maintenance	832-3845	Jon.C.Mckee@Hawaii.gov
Davis K. Yogi	Harbors	587-1928	davis.k.yogi@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.**  
**I certify that the information provided is to the best of my knowledge, true and correct.**



Department Head Signature



8/13

Date

### For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

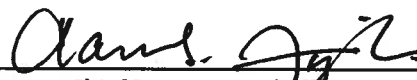
This approval is contingent upon vendor being compliant with HRS section 103D-310(c) and HAR section 3-122-112, (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file. When processing payment to vendor the department shall attach a current compliant HCE certificate with the invoice for payment.

If there are any questions, please contact Stanton Mato at 586-0566, or stanton.d.mato@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required



Chief Procurement Officer Signature

8/8/2013

Date